

Financial management of EU International R & D projects

Location

Vilnius

Trainers

Audit Manager Maria Vuorinen & Partner Responsible, BA, CA Ossi Sopen-Luoma

Rantalainen Oy IA International

Sahakuja 4, FI-05800 Hyvinkää, Finland

PROGRAMME

Thursday 18/03/2010

12:00 Introduction to the training session, Rantalainen Oy IA International and Polaris / OSL

12:15 Characteristics of good accounting principles and systems / OSL

12:45 Eligible costs / MV

Characteristics of eligible and non-eligible costs, cost categories, calculation of hourly rate and productive hours, eligibility of bonuses, direct and indirect costs, calculation of EU contribution, receipts of the project, preparation of financial reports, amendments to financial statements

15:00 Coffee break

15:15 Eligible costs continued

17:30 End of day 1

Friday 19/03/2010

08:30 The requirements for certificated auditor / MV

09:30 How to handle an audit of the European Commission / MV & OSL

The procedure from start to finish, required documents during the audit, outcome of audit, recovery process

10:45 Coffee break

11:00 Case study on the audit of Lithuanian institution / MV

Implementing FP projects – from the auditors' viewpoint, main shortcomings in project administration, discrepancy between national and EU legislation, advice on project management practice improvement

12:00 Lunch

13:00 Case study continued

14:30 Training exercise, Q&A, helpful web sites, glossary / MV

15:00 End of day 2





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